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In support of



Module #3



Beyond Home Businesses

Through Digitalisation

19 & 26 Jan 2022
9 & 16 Feb 2022

2PM-4PM

In partnership with:



DESIGNS. 

Above
Rise
Her

In support of:

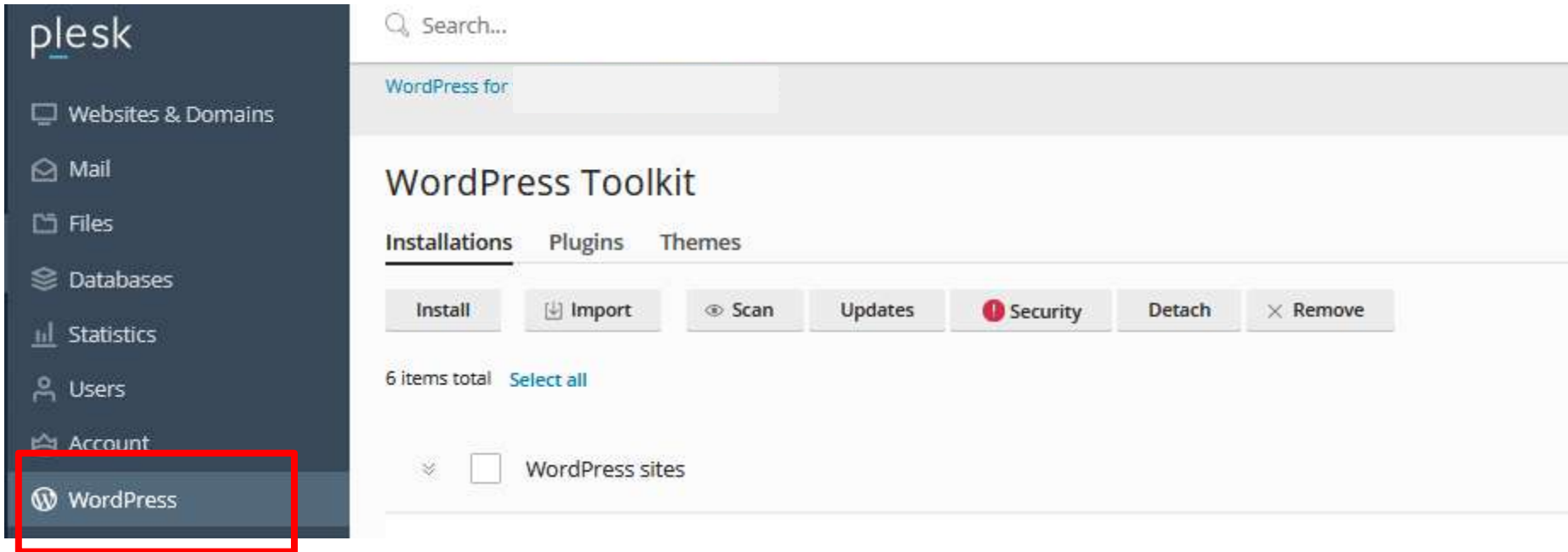


Securing Your Site

Login to WordPress Admin

Login to WP Admin

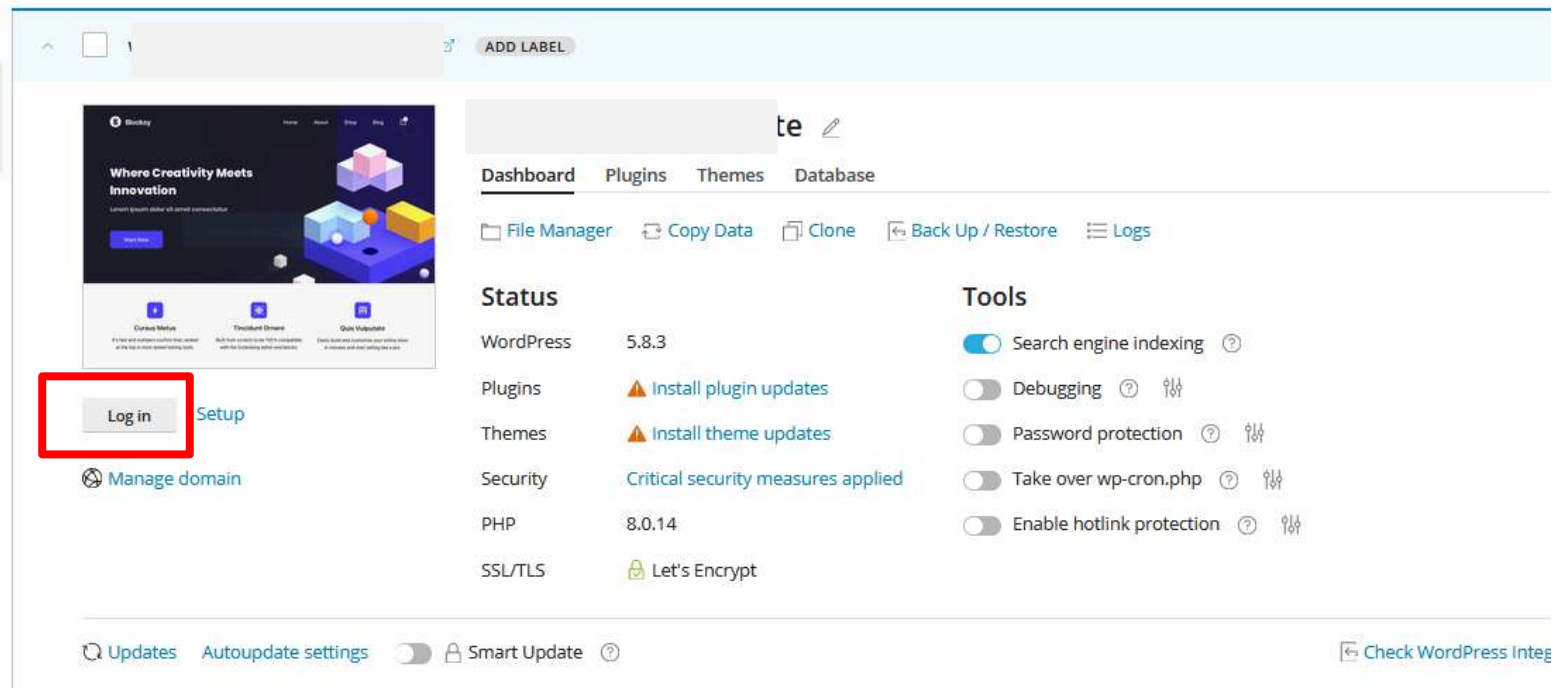
Step 1: At the dashboard of your control panel, click on WordPress



The screenshot shows the Plesk control panel interface. On the left is a dark sidebar with the 'plesk' logo and a list of navigation items: Websites & Domains, Mail, Files, Databases, Statistics, Users, Account, and WordPress. The 'WordPress' item is highlighted with a red rectangular box. The main content area features a search bar at the top, followed by a section titled 'WordPress Toolkit'. Below this title are three tabs: 'Installations' (which is selected), 'Plugins', and 'Themes'. A row of action buttons is displayed: 'Install', 'Import', 'Scan', 'Updates', 'Security' (with a red exclamation mark icon), 'Detach', and 'Remove'. Below the buttons, it indicates '6 items total' and provides a 'Select all' link. At the bottom of the visible list, there is a dropdown arrow, an unchecked checkbox, and the text 'WordPress sites'.

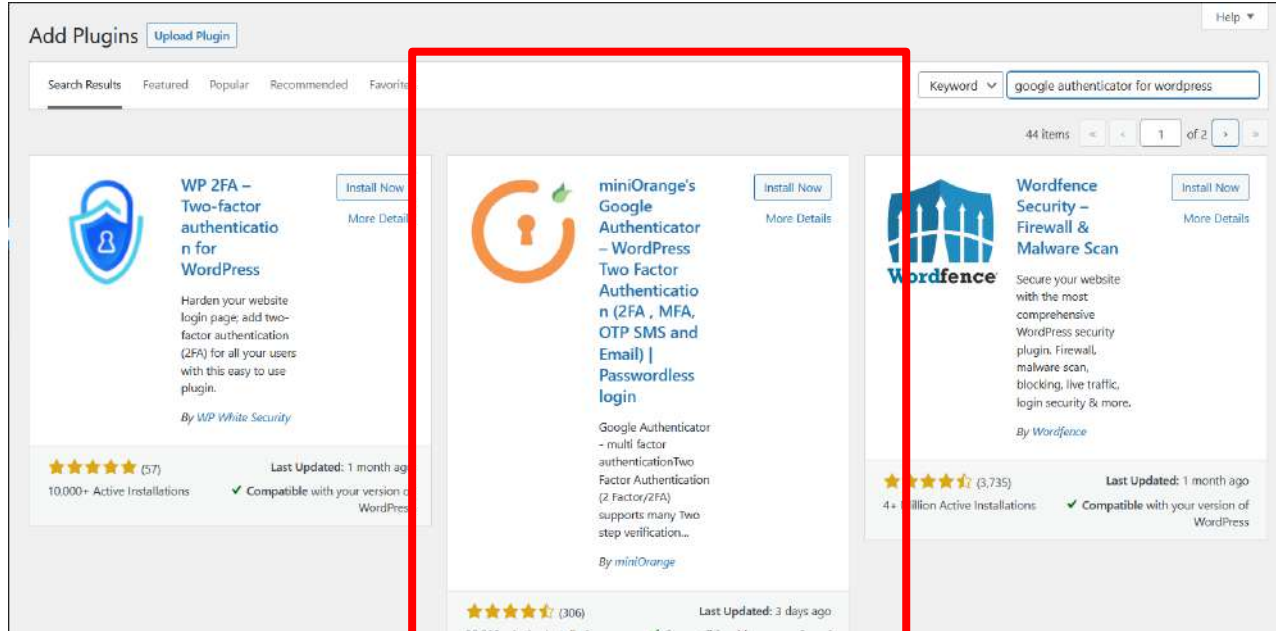
Login to WP Admin

Step 2: Click on “Log In” to login to your WP Admin



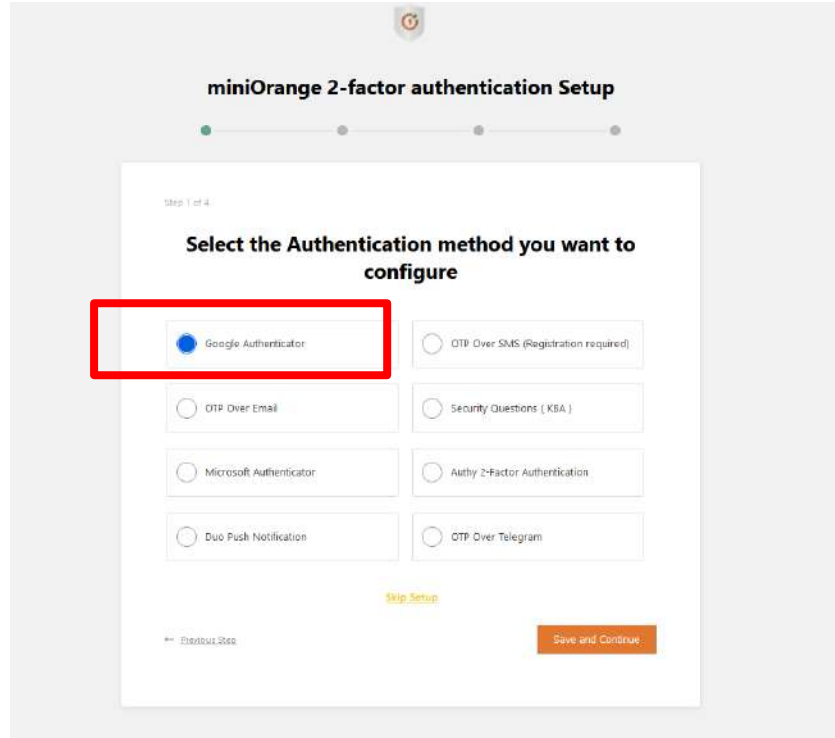
Login to WP Admin – enable 2FA

Step 3: Install and activate the Google Authenticator Plugin for WordPress



How To Enable 2FA – WordPress Site

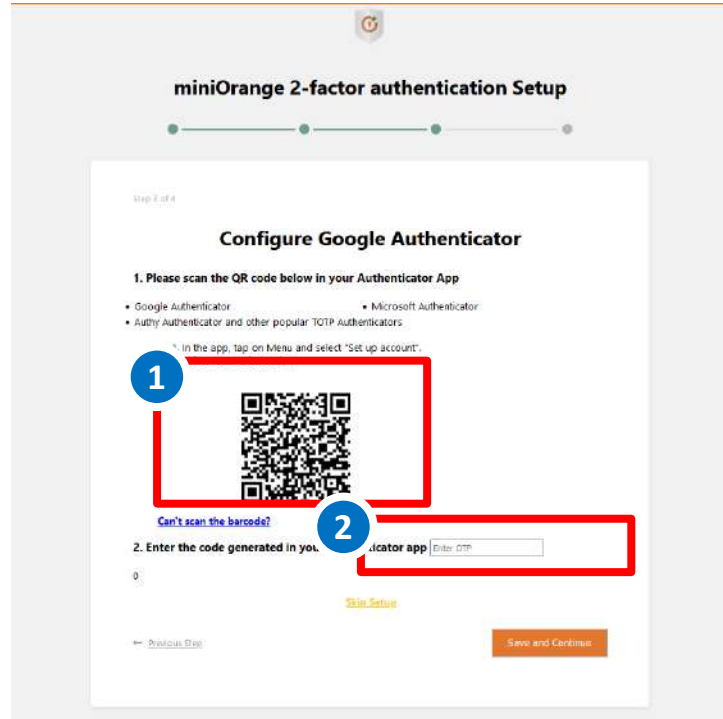
Step 4: Select Google Authenticator. Click on Save and Continue



Google
Authenticator

How To Enable 2FA – WordPress Site

Step 5: Scan the QR Code, Enter the code shown in your authenticator App, Click on Save and Continue



How To Enable 2FA – WordPress Site

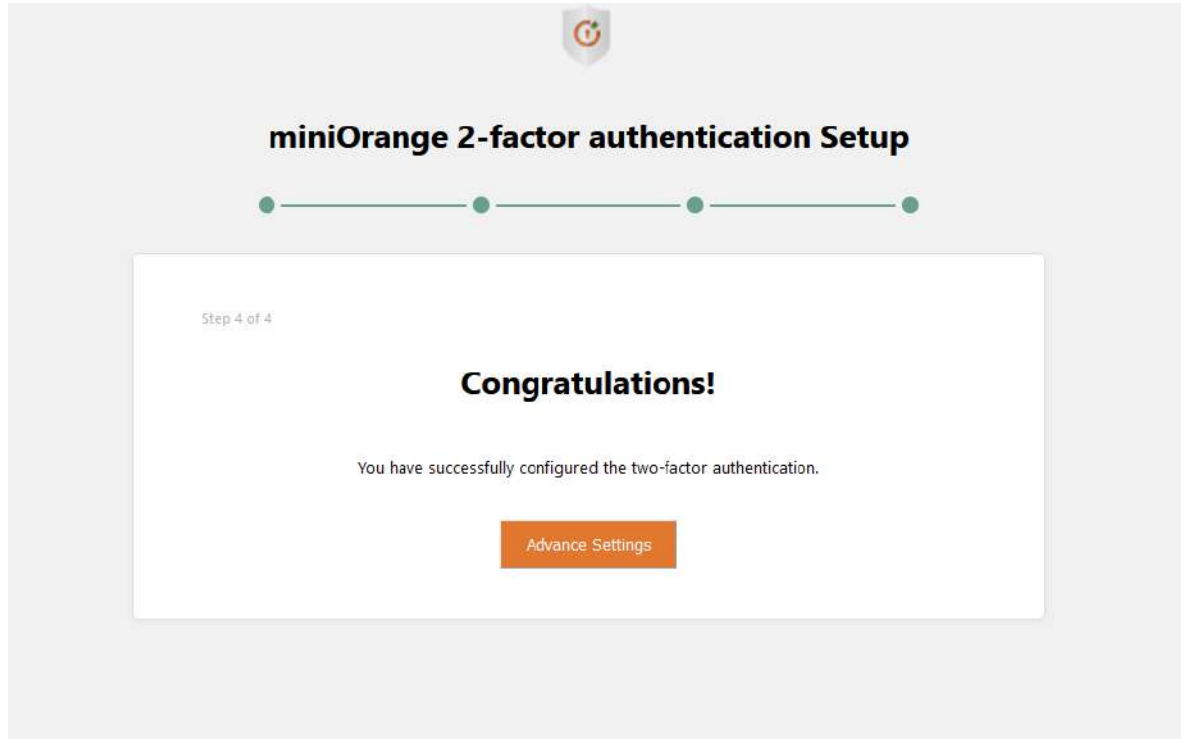
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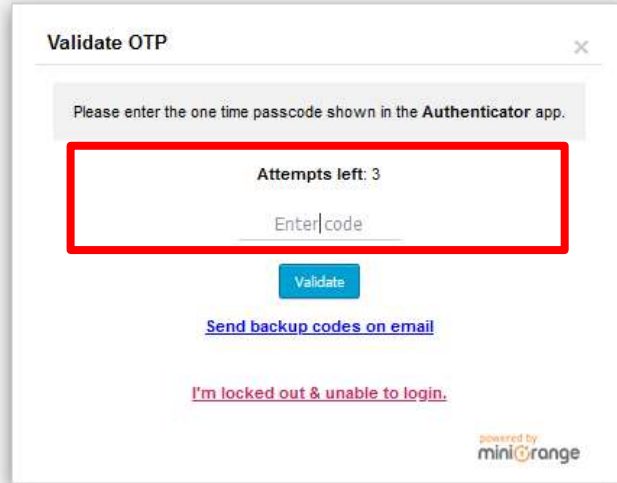


Step 6: Successful setting up of 2FA for your WordPress Login



How To Enable 2FA – WordPress Site

Step 7: When you login to your WordPress site next, you will be asked to enter the time passcode in the Authenticator app



Validate OTP

Please enter the one time passcode shown in the Authenticator app.


Attempts left: 3

Enter code

Validate

[Send backup codes on email](#)

[I'm locked out & unable to login.](#)

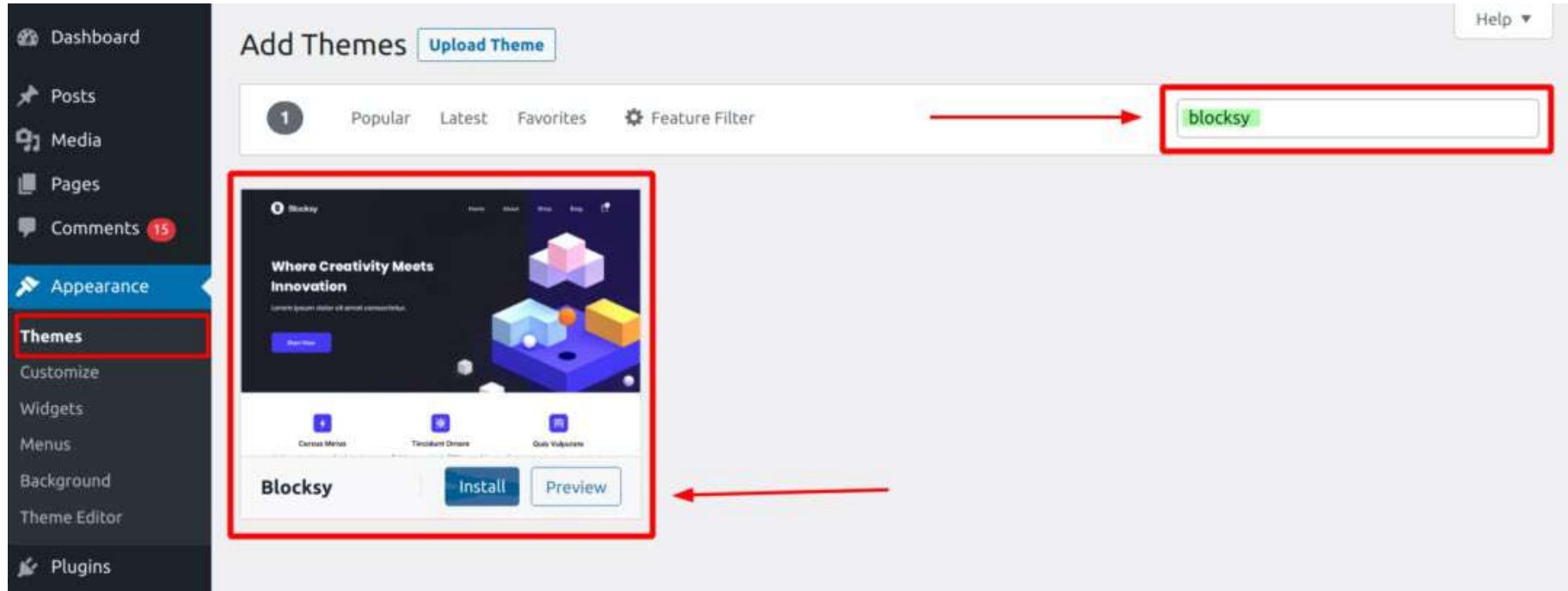
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ACTIVITY



Install WP Theme

Install WP Theme




The screenshot shows the WordPress dashboard's 'Add Themes' section. On the left, the 'Appearance' menu is expanded, with 'Themes' highlighted. The main area displays the 'Add Themes' interface. At the top, there is a search bar containing the text 'blocksy'. Below the search bar, the 'Blocksy' theme card is visible, featuring a dark background with colorful 3D blocks and the text 'Where Creativity Meets Innovation'. The 'Blocksy' theme card includes an 'Install' button and a 'Preview' button. Red arrows point to the search bar and the 'Blocksy' theme card.

Install WP Theme

- Dashboard
- Posts
- Media
- Pages
- Comments 13
- Appearance**
- Themes
- Customize
- Widgets
- Menus
- Blocksy**
- Theme Editor
- Plugins
- Users
- Tools


Downloads



Blocksy Companion

By downloading and installing this plugin you will have access to demo templates, extensions and a lot more stunning features.

[Install Blocksy Companion](#)



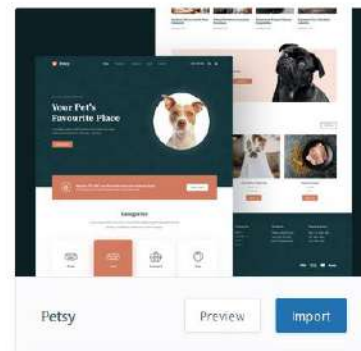
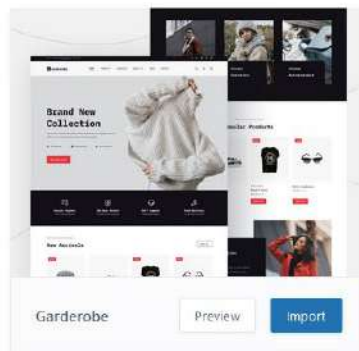
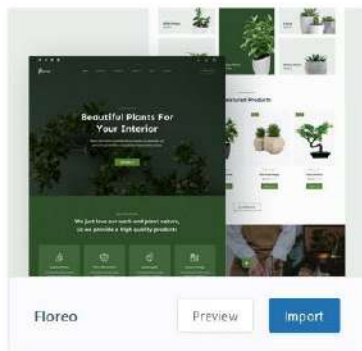
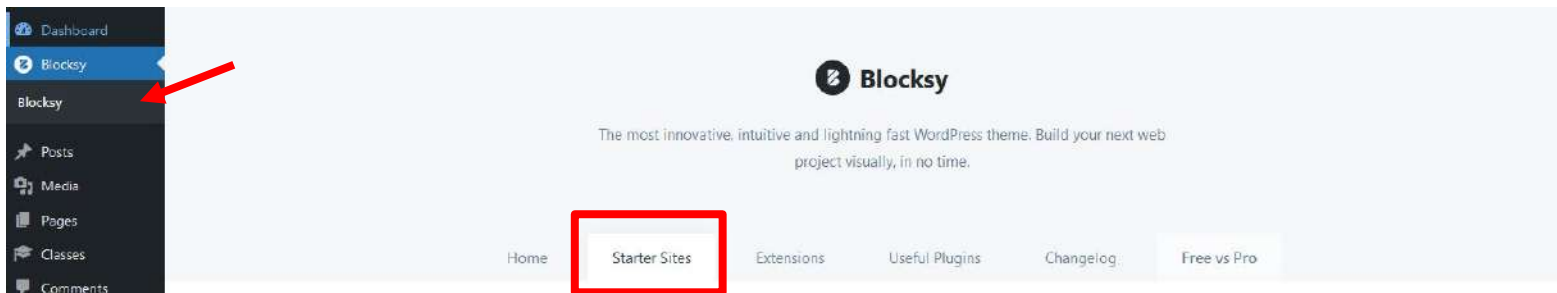
Blocksy Child Theme

By using a child theme you can modify any file without the fear of breaking something in the parent theme.

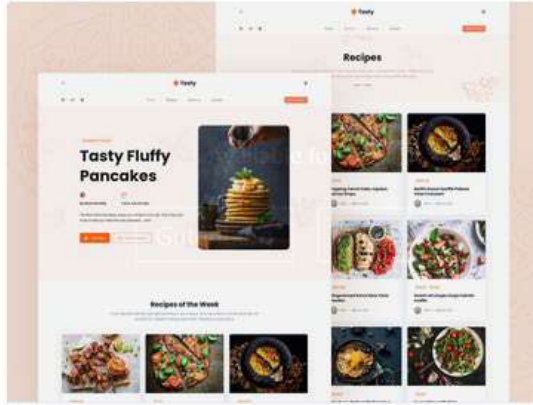
[Download now](#)

Install Starter Sites

Install Starter Sites



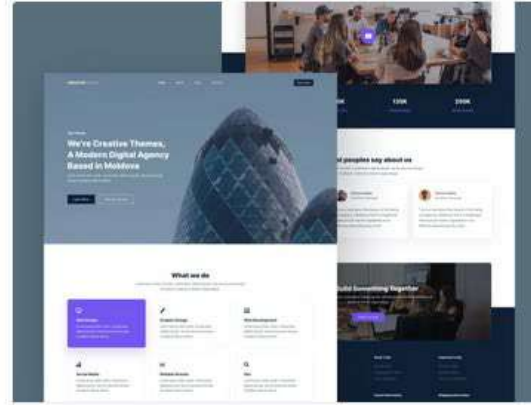
Install Starter Sites



Tasty

Preview

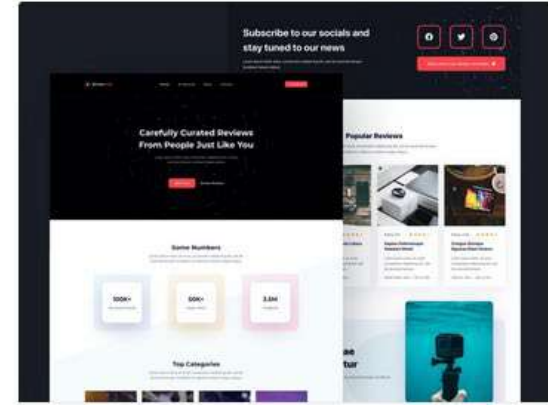
Import



Business

Preview

Import

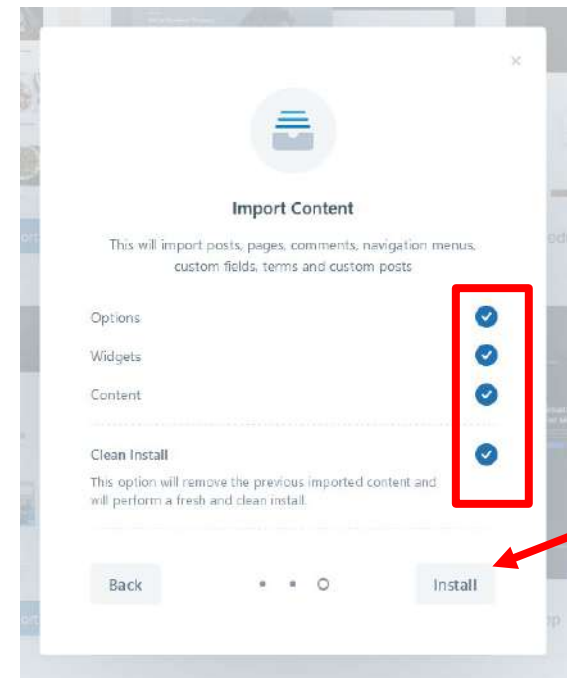
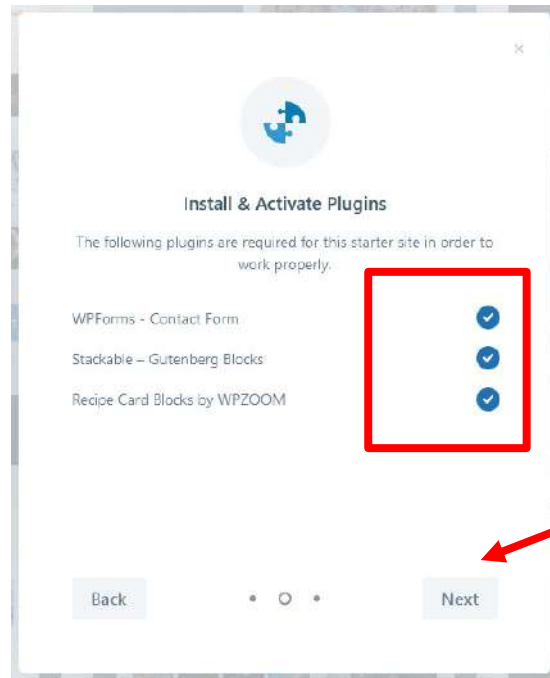
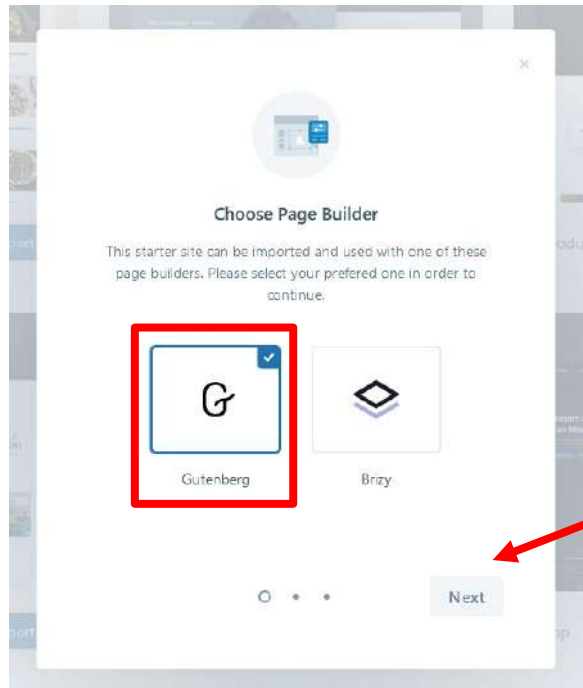


Product Reviews

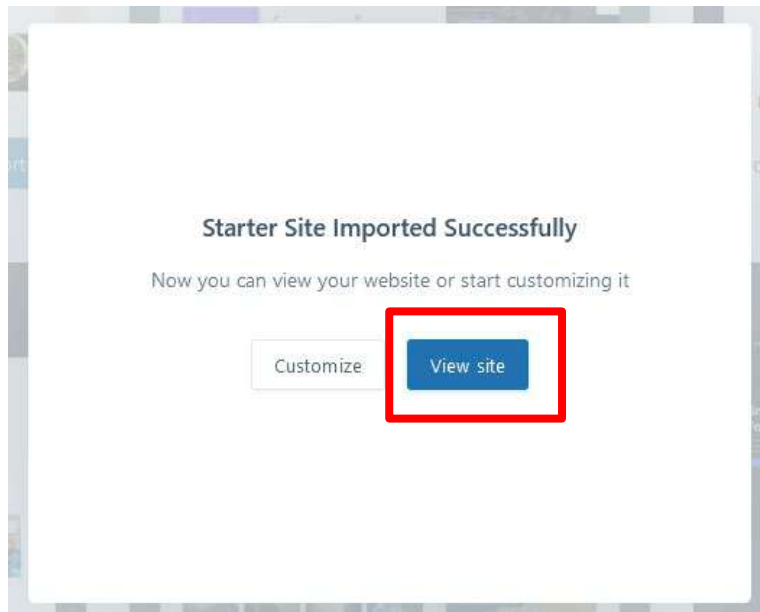
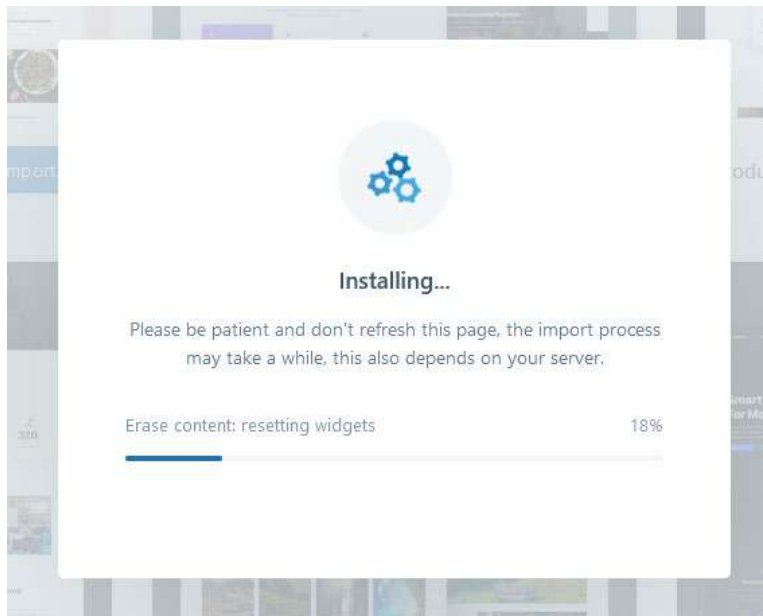
Preview

Import

Install Starter Sites



Install Starter Sites



Install Starter Sites

The screenshot shows the Tasty website interface. At the top, there is a search bar, the Tasty logo, and a user profile icon. Below the navigation bar, there are social media icons for Facebook, Twitter, and Instagram, and a 'Submit Recipe' button. The main content area features a 'RECEIPE OF THE DAY' badge above the title 'Tasty Fluffy Pancakes'. The author is 'By Rachel Bradley' and the time is '1 hour and 30 mins'. A paragraph of text describes the recipe as 'The Best Fluffy Pancakes recipe you will fall in love with. Full of tips and tricks to help you make the best pancakes... ever!'. At the bottom of the text area, there are two buttons: 'Cook Now' and 'Explore Recipes'. To the right of the text is a large image of a stack of pancakes being drizzled with syrup.

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Customising Website

Customising Website

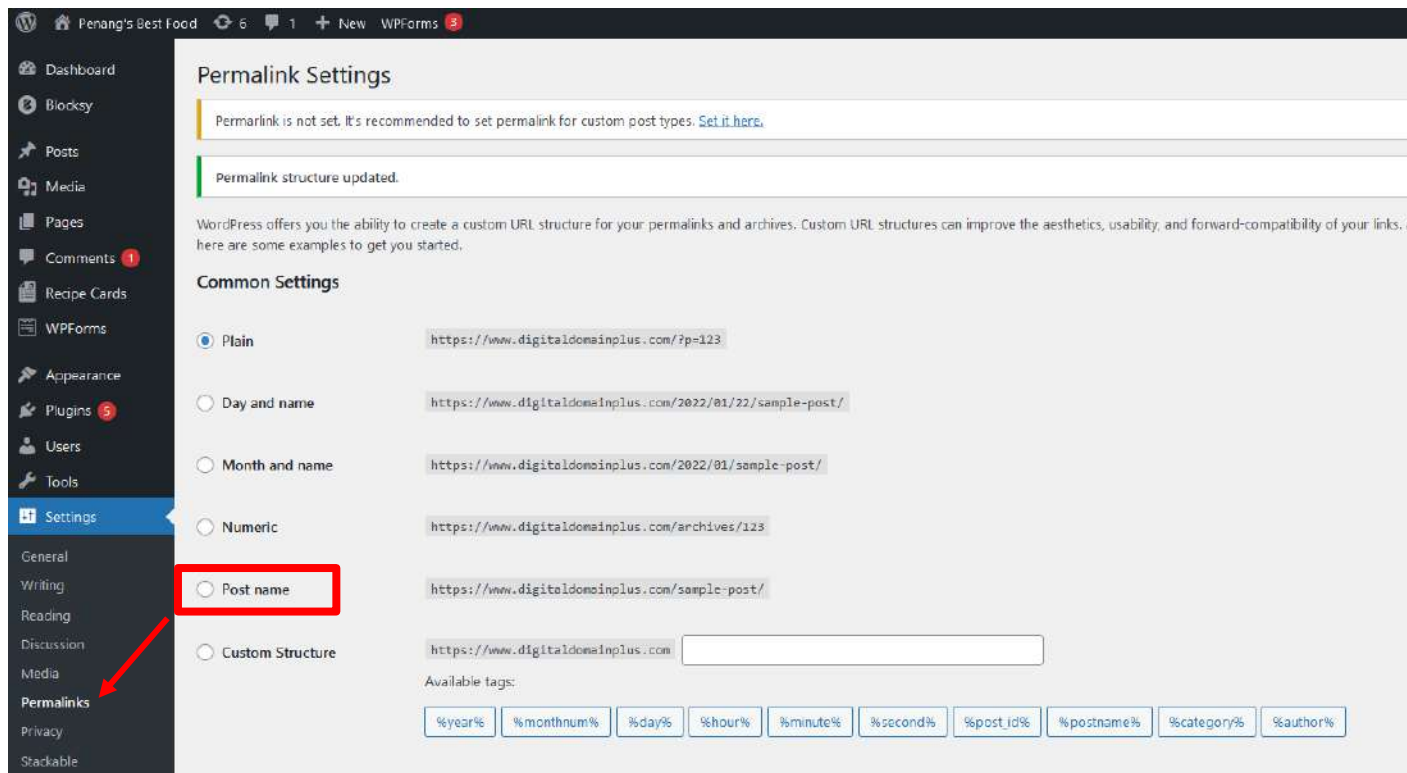
Step 1: On your dashboard, click on “General”

The screenshot shows the WordPress dashboard for a site named "Penang's Best Food". The left sidebar menu is visible, with "Settings" expanded and "General" highlighted with a red box. The main content area is titled "General Settings" and contains several configuration options:

- Site Title:** A text input field containing "Penang's Best Food", marked with a red circle containing the number 1.
- Tagline:** A text input field containing "All The Best Street Food", marked with a red circle containing the number 2. Below it is the instruction: "In a few words, explain what this site is about."
- WordPress Address (URL):** A text input field containing "https://www.digitaldomainplus.com".
- Site Address (URL):** A text input field containing "https://www.digitaldomainplus.com". Below it is the instruction: "Enter the address here if you want your site home page to be different from your WordPress installation directory."
- Administration Email Address:** An empty text input field.
- Membership:** A checkbox labeled "Anyone can register" which is currently unchecked.
- New User Default Role:** A dropdown menu set to "Subscriber".
- Site Language:** A dropdown menu set to "English (United States)".
- Timezone:** A dropdown menu set to "Kuala Lumpur", marked with a red circle containing the number 3. Below it is the instruction: "Choose either a city in the same timezone as you or a UTC (Coordinated Universal Time) time offset."

Customising Website

Step 2: Set permalink



The screenshot shows the WordPress admin interface for 'Penang's Best Food'. The left sidebar is open to 'Settings', with 'Permalinks' selected and highlighted in blue. A red box highlights the 'Post name' radio button, and a red arrow points to it from the 'Permalinks' menu item. The main content area is titled 'Permalink Settings' and contains the following text:

Permalink is not set. It's recommended to set permalink for custom post types. [Set it here.](#)

Permalink structure updated.

WordPress offers you the ability to create a custom URL structure for your permalinks and archives. Custom URL structures can improve the aesthetics, usability, and forward-compatibility of your links. A here are some examples to get you started.

Common Settings

- Plain: `https://www.digitaldomainplus.com/?p=123`
- Day and name: `https://www.digitaldomainplus.com/2022/01/22/sample-post/`
- Month and name: `https://www.digitaldomainplus.com/2022/01/sample-post/`
- Numeric: `https://www.digitaldomainplus.com/archives/123`
- Post name: `https://www.digitaldomainplus.com/sample-post/`
- Custom Structure: `https://www.digitaldomainplus.com/` [input field]

Available tags:

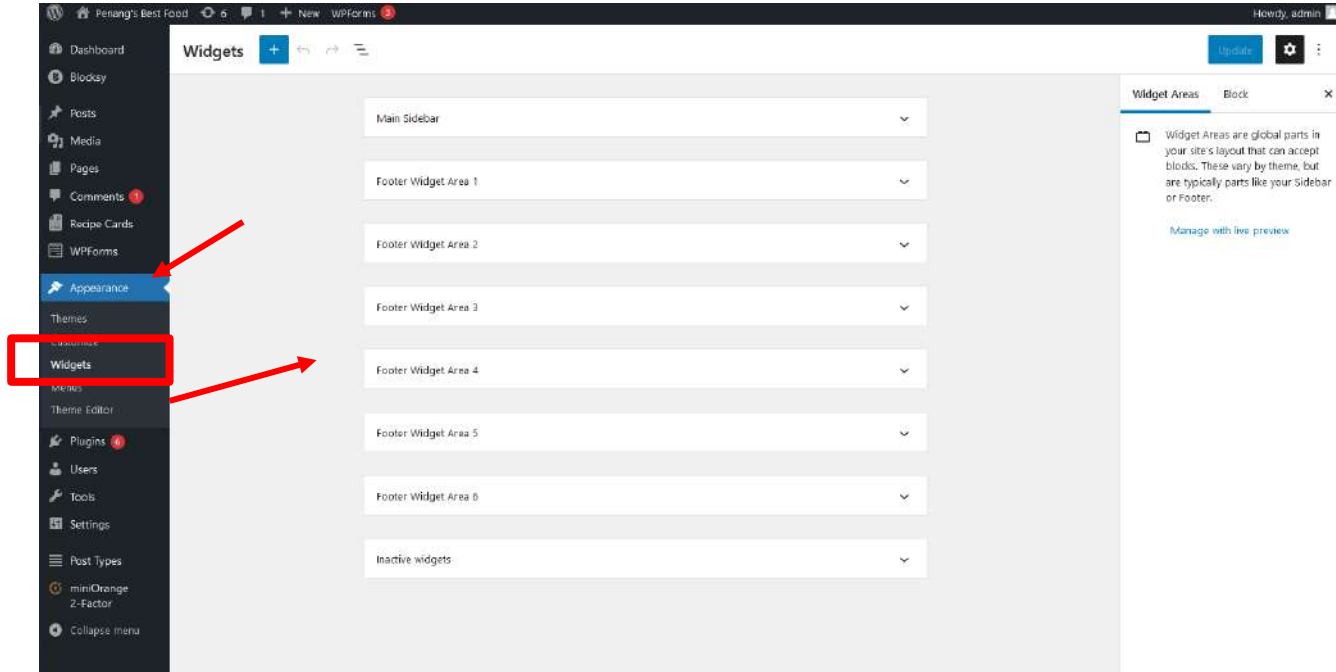
Customising Website

Step 3: Dashboard > Appearance > Menu

The screenshot displays the WordPress 'Menu' management interface. On the left sidebar, the 'Appearance' menu is selected, and the 'Menu' sub-item is highlighted with a red box. A red arrow points from this sub-item to the 'Add menu items' section. In this section, the 'Pages' category is expanded, showing a list of pages: 'Contact', 'About us', and 'Sample Page'. Another red arrow points from the 'Add to Menu' button to the 'Main Menu' structure. The 'Main Menu' structure shows a list of menu items: 'Home' (Front Page), 'Recipes' (Posts Page), 'About us' (Page), and 'Contact' (Page). Below this, the 'Menu Settings' section is visible, with the 'Header Menu 1' option checked under the 'Display location' section.

Customising Website

Step 4: Dashboard > Appearance > Widget

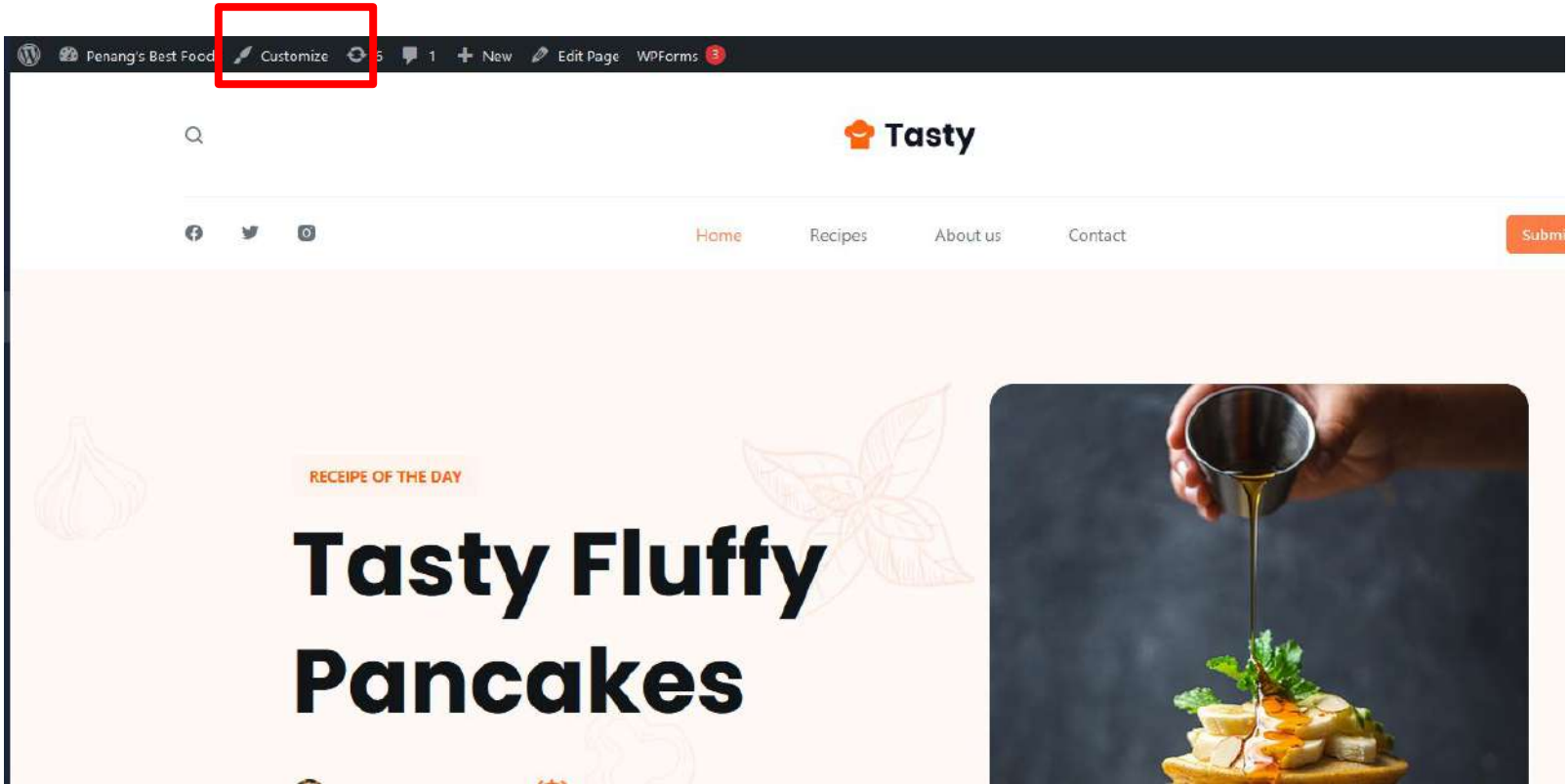


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Overview of the theme

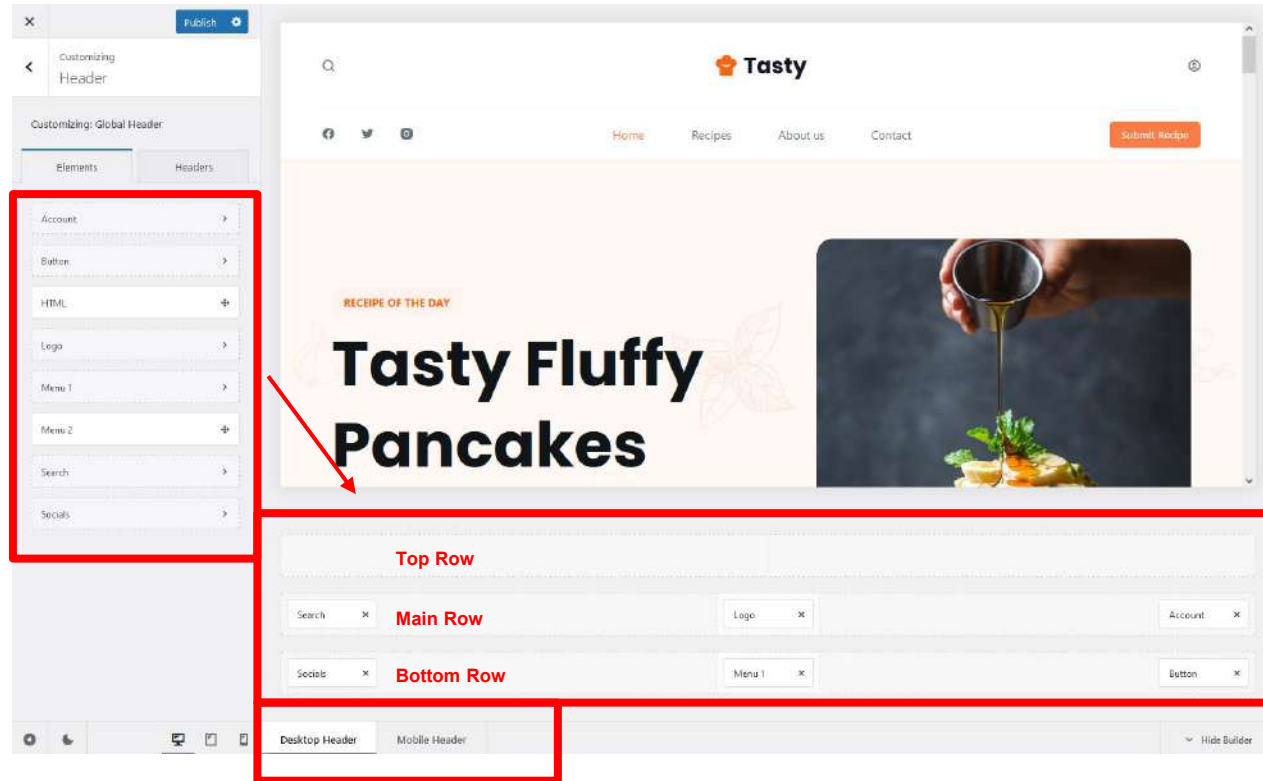
Main Page



Theme dashboard

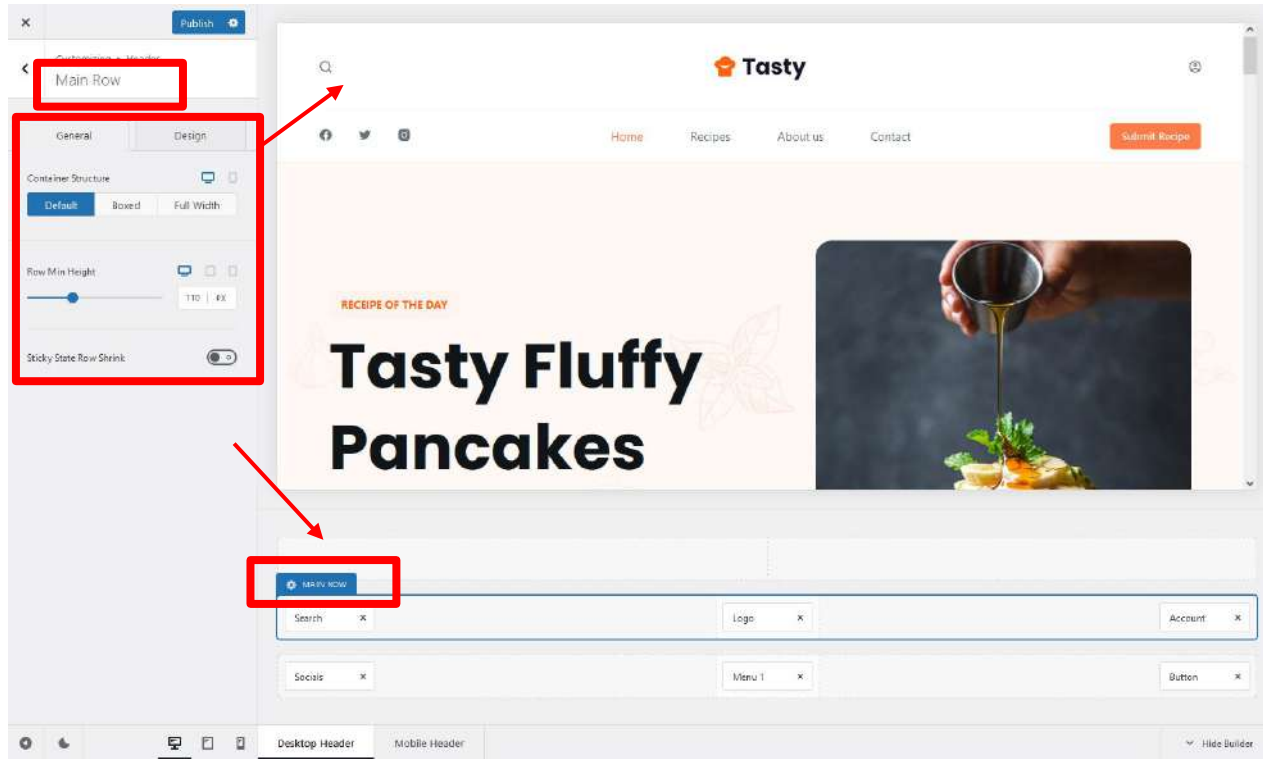
The image shows a theme dashboard for a website. On the left is a sidebar with a 'Publish' button at the top. Below it, it says 'You are customizing Penang's Best Food'. The active theme is 'Blocky Child'. There are sections for 'General Options', 'Post Types', and 'Pages'. At the bottom of the sidebar is a dark mode toggle icon. A red arrow points from the 'General Options' section to the main preview area, labeled 'Preview'. Another red arrow points to the 'Customisation options' text, which is next to the 'General Options' section. A third red arrow points to the dark mode toggle icon, labeled 'Option to switch to dark mode'. The main preview area shows a recipe card for 'Tasty Fluffy Pancakes' by Rachel Bradley, with a '1 hour and 30 mins' cooking time. The recipe card includes a 'Cook Now' button and an 'Explore Recipes' button. The background of the preview area is a large image of a stack of pancakes being drizzled with syrup.

Header



The image shows a website header builder interface for 'Tasty'. The main preview area displays a header with a search bar, the 'Tasty' logo, navigation links (Home, Recipes, About us, Contact), and a 'Submit Recipe' button. Below the navigation is a hero section with the text 'RECIPE OF THE DAY' and 'Tasty Fluffy Pancakes' next to an image of a hand pouring oil over pancakes. The builder interface on the left includes a 'Publish' button and a 'Customizing: Header' panel. The 'Global Header' panel has 'Elements' and 'Headers' tabs. The 'Elements' tab is active, showing a list of elements: Account, Button, HTML, Logo, Menu 1, Menu 2, Search, and Socials. A red box highlights this list. A red arrow points from the 'Search' element in the list to the search bar in the preview. Below the preview, a 'Desktop Header' panel is visible, showing a grid layout with three rows: 'Top Row', 'Main Row' (containing Search, Logo, and Account), and 'Bottom Row' (containing Socials, Menu 1, and Button). A red box highlights this grid. At the bottom, there are tabs for 'Desktop Header' and 'Mobile Header', with 'Desktop Header' selected. A 'Hide Builder' button is at the bottom right.

Customising Header



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Thank You!